



The Department of Developmental Services' Emergency Operations Center has secured Personal Protective Equipment (PPE) items for your Direct Support Professionals (DSP's).

Glove sizes may be requested at the site, however, distribution is based on limited availability.

***Kits will be made available for pick-up at four regional locations: Tuesday December 22nd, from 9am-1pm:**

- 1) DDS East Hartford (155 Founders Plaza, East Hartford)
- 2) DDS Uncas on Thames Campus (401 W. Thames Street, Norwich)

Thurs. December 24th, from 9am-1pm:

- 1) DDS Ella Grasso Center (300 Armory Road, Stratford)
- 2) Southbury Training School (1461 South Britain Road, Southbury)

NEW INFORMATION!

PPE Kits will be provided at the pick-up locations in 1 month quantities beginning in the month of December, and will be distributed in 1 month supply kits going forward (month to month until the pandemic subsides, or as supplies are available). Please make note that the supplies should be adequately rationed as determined by the new distribution schedule.

These in person events are to receive both **Regular PPE kits** and Pre-ordered "**Specialty**" kits that are requested through the online process. COVID and/or RESPIRATORY "Specialty" kits must be requested through the online [EOR PPE process](#) and will be available at the designated in person sites that the EOR or their designee identifies on the request form. For Respiratory kits, EORs need to assure that the 3 OSHA requirements below can be met and if not the N95 masks will be replaced with the KN95 appropriate alternative equipment, as the KN95 does not require the following:

For Specialty Kits requiring N95 respirators the EOR must assure the following 3 questions are answered & met:

1. *Can the EOR assure that the staff to use the N95 mask has had or will have a medical evaluation?*
2. *Can the EOR assure that they have a respiratory protection plan?*
3. *Can the EOR assure that the staff person has or will have a fit test with the specific type of N95 that is given to them?*

See link: [PPE Letter to EORs 6-17-20](#) for more information on the DDS PPE process and explanation of the N95 use guidance. The person picking up the kits should reference this letter and give the name of the Employer of Record. **(THERE IS NO NEED TO PRINT THIS FLYER)**. The person picking up the kits must wear a mask at the time of pickup and should remain in their vehicle. Additional instructions will follow when they arrive.